## How to Prepare a Poster Submission Guidelines?

These guidelines serve as a roadmap for presenters, outlining the necessary requirements and expectations for their submissions.

Deadline to submit: October 01, 2025 at 11:59PM

## **Key Components of Poster Submission Guidelines**

- **Formatting Requirements**: the formatting is as follows:
  - **Digital posters are encouraged.** There will be 75",65", and 55" TVs available for displaying posters (to be reserved upon registration).
  - Traditional printed posters will also be accepted (Dimensions: 3'x4').
  - Orientation: Digital posters must be horizontal.
  - Submissions must be in PDF file format.
- **Content Guidelines**: instructions for the content of the poster:
  - include sections such as title, abstract, introduction, methods, results, discussion, conclusions, and references.
  - The maximum word count for each section should range between 50-400 words to ensure conciseness.
- **Visual Elements**: incorporating visual elements such as images, graphs, charts, and diagrams into the poster are encouraged (preferably high-quality graphics and suggest strategies for enhancing visual appeal).
- **Author Information**: Include detailed information for all presenters, including names, affiliations, contact information, and any disclosures or acknowledgments.
- **Submission Process**: Submit poster proposals <u>here</u>.
- **Review Criteria**: The criteria that will be used to evaluate poster submissions includes: relevance to DIET sector, clarity, innovation, and adherence to guidelines.
- Ethical Considerations: Presenters are expected to adhere to ethical standards in research and publishing, including proper attribution of sources, adherence to copyright laws, and disclosure of conflicts of interest.